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The University of Texas

LIBRARY  
UNIVERSITY OF TEXAS  
LIBRARY  
  
**Extension Department**  
**Package Loan Library Division**

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# PACKAGE LIBRARIES

March, 1920

By  
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Extension Loan Librarian  
and  
Head of Division

Address all communications to  
EXTENSION LOAN LIBRARY,  
UNIVERSITY OF TEXAS,  
AUSTIN, TEXAS

THE  
LIBRARY OF THE  
MUSEUM OF  
ART AND HISTORY  
OF THE  
CITY OF BOSTON



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## THE EXTENSION LOAN LIBRARY

### PURPOSE

The Extension Loan Library of the University of Texas is organized for the purpose of collecting package libraries of material on important present-day questions and loaning them to anyone in the State who applies for them. No charges are made for this service, the only cost to the borrower being the payment of the postage on the package both ways. Since Texas has scarcely more than fifty public libraries for her four and a half million people, it was very difficult for debating societies, clubs, teachers, and other organizations and individuals to obtain material for the study and discussion of topics of current interest before the establishment of the Extension Loan Library.

### PACKAGE LIBRARIES: WHAT THEY ARE

A package library is a collection of material, all on the same subject, consisting of articles clipped from current periodicals, and of pamphlets, addresses and reports printed by educational institutions, state and national organizations, and state and federal bureaus.. For

instance, a package library recently made on Military Training in Schools contains fourteen pieces. Two are articles clipped from recent magazines; one is a collection of clippings from newspapers; three are bulletins from the United States Bureau of Education, the National Education Association, and the Indiana University; one is a clipping from a *Congressional Record*; one is a report of the Commission on Military Training in High Schools in New Jersey; the rest are pamphlets by the American Peace Treaty Society, the Universal Military Training League, the Women's Peace Party, and the National Security League. In this, as in all package libraries on debatable subjects, there is about an equal number of articles on both sides of the question.

In addition to a number of libraries similar to this one on subjects suitable for debate, there are many prepared on topics suitable for club discussion, themes, addresses and individual study. The material in them could be secured by individuals only after a long search, even if they had access to good public or school libraries.

## USES FOR PACKAGE LIBRARIES

*Schools*—There are many ways in which package libraries can be used to advantage in school work. The history teacher will find them of value in presenting late historical events that have not yet been put in text-

books. The English teacher can use them in composition work, as there are many interesting subjects on our lists which, if assigned for themes, will give the student information on important topics while giving the necessary drill in composition. Teachers of geography, civics, and other subjects can borrow material on the topics discussed in their classes. When schools have borrowed a set of lantern slides from the Extension Department, the teacher will find it interesting to procure package libraries on the same subject and assign themes on it after the students have seen the pictures. Students belonging to literary societies can borrow package libraries to aid them in preparing their debates. Libraries have been made on many educational topics which teachers find helpful in preparing papers for institutes and in keeping in touch with the latest ideas in regard to their profession.

*Women's Clubs*—We serve club women in three-ways: by loaning them package libraries for use in preparing their papers, by loaning them club outlines for use in arranging their year-books, and by borrowing books for them from the Main University Library. The regulations in regard to the borrowing of University Library books are given in another part of this leaflet. The use of the package libraries saves much time for the busy club woman, because in them she finds the material already collected which would require many hours of research on her part if she had to find it for herself.

*Libraries*—The Extension Loan Library performs a supplementary work for the public and school libraries and acts as their assistant. Only very large libraries are able to clip and put in permanent form magazine and newspaper articles and pamphlets which their patrons need in the study of current topics not in book form. The Extension Loan Library does this work for the Texas libraries. When a person inquires for material of this nature, the librarian can either direct him to us or can send for the material herself. Another way in which we serve librarians is by borrowing books for them from the Main University Library. We always encourage people to use the library facilities in their own communities before writing to us.

*Community and Civic Organizations*—The community center movement is spreading rapidly in Texas. In order to furnish information to those taking part in community meetings, we have prepared a number of package libraries on subjects discussed in these meetings, such as Home and Community Sanitation, Recreation, Beautifying Farm Homes, and Rural Schools. For the use of civic organizations and city officials, libraries have been prepared on City Manager Government, Municipal Markets, City Planning, and similar topics.

*Public Health Organizations*—This library is the state representative in Texas for the National Organization for Public Health Nursing. For this reason we have an unusually

large collection of material on public health questions. Besides receiving literature from the National Organization, the library is on the mailing list of all the State Health Departments and the U. S. Public Health Service, and material is also gathered from other sources. Public health and school nurses, social workers, and others interested in the public health of their communities can get libraries on subjects of special interest to them, such as Public Health Nurses and Nursing, School Nurses and Nursing, Preventable Diseases, Medical Inspection of Schools, and Tuberculosis.

*Individuals*—People who have become interested in some current topic, and want to get more information on it than is to be found in the two or three magazines and newspapers to which they have access can borrow package libraries containing articles taken from ten or twelve magazines, presenting different views of the subject. Men or women who are called upon to make addresses are glad to get a package library containing the latest information on their subject. Housewives who feel that they can manage their homes more efficiently by reading how other women manage theirs write to us. Farmers seeking information on Farm Cost Accounting, Co-operative Marketing, and similar subjects borrow literature from us, which has been collected from such sources as agricultural colleges, experiment stations, and state and federal agricultural bureaus.

## BOOKS FROM THE MAIN UNIVERSITY LIBRARY

The Extension Loan Library does not attempt to supply package libraries on subjects of historical, technical, or literary character upon which more comprehensive information may be obtained in books. We are usually able to meet such demands, however, by borrowing from the University Library. Before we can borrow these books for our patrons, they must fulfill one of the two following conditions:

1. Send the request through the school librarian, principal, or superintendent, or the librarian of the public library.

2. Make a deposit of five dollars with the auditor of the University, which covers the entire term of usage, even though it extends over several years. The five dollars, minus fines, is returned to the borrower when he no longer desires library privileges.

If the first method of obtaining books is used the person writing for the book and assuming the responsibility for it should add his official title after his name. Otherwise, we might not know that he is a librarian, principal, or superintendent. The rules in regard to University Library books are the same as those for package libraries. They are subject to recall if they are needed for University work.

### RULES FOR BORROWER

1. Libraries are loaned for two weeks. Upon request, the borrower may renew his library



for two weeks if it is not in great demand. On the other hand, he may sometimes be asked to share it with another applicant from his town.

2. The borrower pays the postage both ways. The postage should be refunded as soon as the library is received. *Do not enclose it in the package when it is returned,* for in that way it is easily overlooked or lost. Wrap the stamps in oiled paper, as we can not accept them when they come to us unfit for use.

3. Only two libraries will be sent to one borrower at the same time. An exception to this rule will be made for librarians and school superintendents and principals, if they state that they are asking for the libraries for their patrons or pupils. When a number of students need information at the same time it saves postage for the teacher to send for it all at once, because packages weighing over four pounds may be sent by parcel post.

4. Debating material must be borrowed by the *teacher* or by the *president* or *secretary of the debating society*. Two libraries on a subject are sufficient to supply the several members of a team.

5. Check the material received carefully, and see that *all* the articles are returned at the *specified time*. A fine of ten cents is charged for every article lost. Persons who persistently ignore the needs of others by keeping libraries over-time will be refused further use of the Library.

6. Do not enclose notes, letters, etc., in the libraries. It makes them subject to letter rates.

7. Material must not be marked, rolled, folded, or otherwise injured. In returning, wrap the package securely and write your name and address on it. Address to the EXTENSION LOAN LIBRARY, UNIVERSITY OF TEXAS, AUSTIN, TEXAS.

## SUBJECTS OF PACKAGE LIBRARIES

(New subjects are constantly being added. If you do not find the one you want listed, ask for it anyway.)

An asterisk before a subject indicates that it is suitable for debate.

Ability Tests	Alaska
Abnormal Children	Alcohol
*Academic Freedom	<b>Alfalfa</b>
Accidents, Industrial	Alsace-Lorraine
Accounting	American
Business	Art
Farm	Drama
Household	Fiction
Actors and Actresses	Legion
Adams, Henry	Literature
Adamson Act	Poetry
Advertising	Scenery
Aeronautics	Americanization
Commercial	Arbitration
Military	*Industrial
Africa	*International
Agricultural	Archaeology
Clubs for Boys and Girls	Architecture
Colonization	Domestic
*Credit	Argentina
Education	Arithmetic
Pests	Teaching
Agriculture	Armenia
Co-operative	Army Life
Economic Aspects of	Army, U. S., see U. S.
Teaching	Army

- Art
  - American
  - European
  - Galleries and Museums
  - Scandinavian
  - Teaching
  - Texas
- Art and Crafts
- Athletics
- Austin, Texas
- Australia
- Automobiles
- Aviation
- Babies, Care of
- Bagdad
- Balkan States
- Banks and Banking
- Barrie, J. M.
- Bees
- Belgium
- Bennett, Arnold
- Biography, Texas
- Birds, Protection of
- Blindness, Prevention of
- Bohemia
- Bolsheviki
- Books and Reading
- Boy Problem
- Boy Scouts
- \*Boycott, Economic
- Brazil
- Bread
- Bryan, William Jennings
- Bryant, William Cullen
- Budget
  - Household
- \*National
- Business Education
- Cabinet, U. S.
- Camouflage
- Camp Fire Girls
- Canning and Preserving
- Capital and Labor
- \*Capital Punishment
- Caricature and Cartoons
- Carnegie, Andrew
- Cement
- Censorship
  - Moving Pictures
- \*State Control
- Central America
- Character
- Charters, Municipal
- Chatauquas
- Chemistry, War and
- Child Labor
  - Laws
- Child Welfare
- Children's Food
- Children, War and
- Children's Reading
- Chile
- China
- Christianity, War and
- Christmas
- Church Unity
- Cigarettes
- Citizenship
  - Education for
- \*City Manager Plan
- City Planning
- Civic Organizations
- \*Civil Service
- Classical Education
- Clean-up Day
- Clemenceau, Georges
- Clothing and Dress
- Clubs
  - Agricultural
  - Boys
  - Girls
  - Women
- Cobb, Irvin S.
- \*Co-education
- College Education, Value of
- College Women
- Colleges
  - Entrance Requirements
  - Extension Work
  - War Services
- Commencement Exercises
- Commerce
- \*Commission Plan of Government
- Community
  - Centers
  - Music
  - Theaters
- \*Compulsory Education
- Concrete (Construction)
- Conrad, Joseph
- Conservation of Resources
- Constitution, U. S.
- Contagion and Contagious Diseases
- Continuation Schools
- Convict Labor
- Cookery
- Co-operative Stores
- \*Corporal Punishment

Cost of Living	Employment Agencies
Cotton	England
Country Church	Parliament
Country Life	English Literature
*Country vs. City Life	Teaching
County Government	Entertaining
County Libraries	Christmas
Courtesy	Hallowe'en
Crime and Criminals	Entrance Requirements
Cuba	College
Czecho-Slovaks	Eugenics
Dairying	European War
Dancing	Aerial Operations
Debating	Aims
Demobilization	Atrocities
Democracy	Campaigns
De Morgan, William	Causes
Dependent Children	Civilian Service
*Deportations	Commercial and Financial
Diamonds	Aspects
Dietetics	Cost
Diplomacy	Ethics
*Direct Primaries	Indemnities
Disarmament	Leaders
*Divorce	Memorials and Monu-
Domestic Animals	ments
Domestic Science	Peace and Mediation
Domestic Science in the	Reconstruction
Schools	Relief Work
Drama	Religious and Social
American	Work
European	Results
Drug Habit	Balkan States
Drying Fruits and Vegeta-	Belgium
bles	France
Dye Industry	Germany
Economic Policy	Great Britain
Edison, Thomas A.	Italy
Education	Japan
Effect of War on	Texas
Elementary	United States
*National Control of	European War and—
Secondary	Art
Value of	Children
Education and State	Christianity
Education in Texas	Education
Efficiency	Labor
*Eight-Hour Labor Law	Literature
Elections	Medicine
Electricity	Music
Electricity in the Home	Poetry
Embargo	Science
*Foodstuffs	Women
*Munitions	Evening and Continuation
Employer's Liability	Schools

Examinations, School	Gompers, Samuel
Fairs	Government
Community	City
School	County
Farm Buildings	National
Farm Houses	State
Beautifying	*Government Control of
Heating	Industries
Kitchens in	Government Ownership
Lighting	*Merchant Marine
Sanitation	*Railroads
Water Supply	*Telegraph and Telephone
Feeble-minded	Great Britain
Fiction	Colonies
American	Greenhouses and Cold
European	Frames
Flags	Haig, Sir Douglas
Flies	Haiti
Floods	Hallowe'en
Flowers	Harbors
Foch, Ferdinand	Hawaii
Folklore	Henry, O.
Folk-Songs	High School Libraries
Food	History
Adulteration	Teaching
Chemistry	Hohenzollerns
Conservation	Home Economics
Supply	*Homestead Law of Texas
Ford, Henry	Honor System
Forests and Forestry	Hoover, Herbert C.
France	Hospitals, County
Politics and Government	Hours of Labor
Reconstruction	House, E. M.
Fraternities	House Decoration
*Free Speech	Housing Problems
*Free Textbooks	Howells, W. D.
*Free Trade and Protection	Hygiene
*Freedom of Seas	Industrial
Fruit Culture	Personal
Fruit and Vegetables	Schools
Canning and Preserving	Ideals, American
Drying	Illiteracy
Furniture	Immigrants in U. S.
Galsworthy, John	Immigration
Games	Effect of War on
Gary System	*Japanese
Geography	*Literacy Test
Teaching	Mexicans in U. S.
Geology	*Restriction
German	Income Tax
*Teaching	India
Germany	Indians
Colonies	American
Government	Industrial Education
Girl's Clubs	

Industrial Workers of the	Lafayette Escadrille
World	Lagerlof, Selma
Industries	Landscape Gardening
Infants	Languages, Modern Teach-
Care and Hygiene	ing
*Initiative and Referendum	Latin
Insignia, Military	Teaching
Insurance	Latin America
Fire	*League of Nations
Sailors and Soldiers	*League to Enforce Peace
Social	Liberty
*State and Compulsory	Liberty Loans
Internationalism	Libraries
Interscholastic League	Public
Inventions	School
Ireland	Library Extension
Irish Literature	Lincoln, Abraham
Irrigation	Literature
Italian Painting	American
Italy	English
James, Henry	Irish
Japan	Russian
*Japanese in U. S.	Texas
Jerusalem	Literature, War and
Jews	Lloyd George, David
Journalism	London
Jugo-Slavia	Lyceum Work
Junior High School	*Lynching
Justice, Administration of	Maeterlinck, Maurice
Juvenile Courts	Malaria
Juvenile Delinquency	Manual Training
Kilmer, Joyce	Marine Corps
*Kindergarten	Marketing
Kipling, Rudyard	Masefield, John
Kitchens	Mathematics
Municipal	Teaching
Labor	Medical Inspection of
*Arbitration	Schools
*Child Labor	Medical Social Service
*Closed and Open Shops	Medicine
Convict Labor	Mental Hygiene
Housing	Merchant Marine
Laws	*Metric System
Organization	Mexicans in U. S.
*Strikes	Mexico
Unemployment	Description
Wages	*Intervention by U. S.
Women Labor	Military Aeronautics
Labor and	*Military Training, Uni-
Capital	versal
Reconstruction	Military Training Camps
War	*Military Training in
Labor-Saving Devices	Schools
Farm	Milk Supply
Home	*Mill Tax

Mines and Minerals	Patriotism
*Minimum Wage	Peace
Missions	Peace Conference
Modern Health Crusaders	*Peace Treaty
Modern Languages	Peanuts
*Monroe Doctrine	Pellagra
Montessori System	Pennybacker, Mrs. Percy
Mothers	Pensions
Mother's Pensions	Mothers
Moving Pictures	*Old Age
Censorship	Teachers
Educational Aspect	Pershing, J. J.
Municipal Improvement	Peru
*Municipal Ownership	Petro'eum
Municipal Sanitation	Philippine Islands
Music	Description
American	*Independence
Appreciation	Physical Education
Community	Playgrounds
Russian	City
School	School
National Defense	Poe, Edgar Allen
National Parks	Poetry
National Songs	American
Nationalism	European
Nature Study	War and
Navy, U. S.	Poland
*Increase of	Policewomen
Negro Troops	Police and Public Safety
Negroes	Political Parties
Advance	Porter, Sidney
Education	Porto Rico
Music	Portugal
New York	Poultry
Ney, Elisabet	Preventable Diseases
Noyes, Alfred	*Prices, Government Regu-
Nurses	lation of
Industrial	Prison Reform
Public Health	Profiteers
School	*Prohibition
Office Management	Public Health
*Old Age Insurance	Public Schools
*Open and Closed Shop	*Public Utilities, Govern-
Opera	ment Ownership of
Oral English	Rabbits
Pageants	*Railroads, Government
Painting and Painters	Ownership of
American	Rats
Italian	Reading
European	Teaching
Panama Canal	Recall
Pan-Germanism	*Judges
Parcel Post	*Judicial Decisions
Parent-Teacher Associations	Reclamation of Land
Parks	Reconstruction

Recreation	Thanksgiving Day
Red Cross	Valentine Day
Junior	Washington's Birthday
Religion	Exhibits
Religion, War and	Fairs
Religious Education	Fraternities
Riley, James W.	Funds
Roads	Gardens
Improvement	Grading and Promotions
National Highways	Grounds
Roosevelt, Theodore	Hygiene
Rostand, Edmond	Libraries
Rubber	Literary Societies
Rumania	Music
Rural Sanitation	Lunches
Rural Schools	Plays
Russia	Superintendents and
Description	Principals
*Intervention by Allies	Schoolhouses as Social Cen-
Revolution	ters
Russian Music	Science
Russian Literature	Teaching
Salesmen and Salesmanship	War in
Salvage	Women in
Salvation Army	Sculpture and Sculptors
San Antonio	American
Sanitation	European
City	Seat Work
Household	Servants
Rural	Sex Instruction
School	Sexual Hygiene
Athletics	Shakespeare, William
Buildings	Shakesperian Costume and
*Consolidation	Stage
Credits	Shaw, George Bernard
Discipline and Govern-	Shipbuilding
ment	Shipping
Entertainments	*Short Ballot
Arbor and Bird Day	Short Story
Christmas	Silk Industry
Columbus Day	*Single Tax
Commencement	*Six-Year Presidential
Flag Day	Term
Fourth of July	Smith-Lever Law
Hallowe'en	Social Centers
May Day	Social Insurance
Memorial Day	Social Work
Mothers Day	Socialism
Opening Exercises	Sociology, Rural
Patriotic	Soils
Peace Day	Soldiers
Riley Day	Disabled—Re-education
Red Cross	Discharged
San Jacinto Day	Songs
Texas Independence	Popular
Day	National



- South, The
- South America
  - Description
  - Relation with U. S.
- Spain
- Spelling
- Spies
- Stevenson, R. L.
- Story-Telling
- \*Strikes
- Student's Army Training Corps
- Study, Supervision of
- Submarine Warfare
- Sugar Beet
- Switzerland
- Tagore, R.
- \*Tariff
- \*Taxation
  - Income
  - Inheritance
  - Single
- Teachers
  - Education
  - Homes
  - Pensions
  - Salaries
  - Unions
- Teaching
- Telegraph and Telephone
- Tenancy
- Texas
  - Cities
  - Description
  - Education
  - History
  - Literature
  - Men and Women
  - Politics and Government
  - Resources
- Texas University
- Textbooks
- Thanksgiving Day
- Theater
  - Community
  - Little
- Thrift
- \*Trade Unions
- Transportation
- \*Trusts
- Tuberculosis
- Turkey
- Typhoid Fever
- \*Unemployment
- United States
  - Army
    - Benefits
    - Education
    - Expeditionary Forces
    - \*Increase of
    - Indian Troops
    - Negro Troops
  - Cabinet
  - Commerce
  - Constitution
    - Description
  - Foreign Relations
  - Government
  - Navy
    - \*Increase of
    - Social Conditions
  - University Extension
  - University of Texas
    - Description
    - War Work
- Uruguay
- Vegetable Gardening
- Vers Libre
- Virgin Islands
- Vivisection
- Vocational Education
- Vocational Guidance
- \*Wages
- War
  - Compensations for
  - Dogs
- \*Finance
  - Loans
  - Service of Schools
  - Songs
- Washington, George
- Washington (City)
- Water-Fowls
- Water Supply
- \*Wealth, Conscription of
- Weather
- Wells, H. G.
- Whitlock, Brand
- Whitman, Walt
- Wilson, Woodrow
- Wireless Communication
- Woman
  - Business
  - College
  - Country
  - Famous in History
  - Feminist Movement
  - Industry

Legal Position  
Professions  
Reconstruction  
War Work  
France  
\*Woman Suffrage  
\*Texas

Workman's Compensation  
Women's Clubs  
Wright, Harold Bell  
Writing  
Y. M. C. A.  
Y. W. C. A.









# THE UNIVERSITY OF TEXAS

## Department of Extension

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1. THE EXTENSION TEACHING DIVISION offers about 300 courses by correspondence, many of such courses counting as college credits. Forty-five group-study courses are also offered that are especially adapted to the needs of women's clubs and similar organizations.

2. THE PACKAGE LOAN LIBRARY DIVISION lends material on over 600 subjects.

3. THE DIVISION OF VISUAL INSTRUCTION lends lantern slides and motion picture films.

4. THE SCHOOL AND COMMUNITY DIVISION includes the State organization of public schools known as the University Interscholastic League, designed to promote healthful school activities outside of the regular curriculum.

This Division also conducts community and county educational campaigns, particularly for the benefit of rural schools.

*"THE UNIVERSITY EXTENSION CAMPUS IS THE STATE OF TEXAS."* If we can serve you in *any* way, do not hesitate to write us. Address general inquiries to

E. D. SHURTER, Director,  
University Extension Department,  
Austin, Texas.

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IS  
THE STATE OF TEXAS



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ARKANSAS

NEW MEXICO

LOUISIANA

MEXICO

GULF OF MEXICO